

RESIDENT LICENSE APPLICATION CHECKLIST

After completing the online Uniform Application for Iowa licensure, you are responsible for submitting certain documents as part of the application. Use this checklist to ensure that you are submitting the appropriate documents for resident licensure. The check list indicates the requirements for those who are using the Federation Credentials Verification Service (FCVS) and for those not using FCVS. Follow the list that applies to you.

	NOT using FCVS to verify credentials	Using FCVS to verify credentials
Completed Uniform Application (UA) – Application Part 1.	<input type="checkbox"/>	<input type="checkbox"/>
Completed Application Addendum – Application Part 2 through the Board’s online services website at www.medicalboard.iowa.gov .	<input type="checkbox"/>	<input type="checkbox"/>
Affidavit and Authorization for Release of Information form sent to the Board.	<input type="checkbox"/>	<input type="checkbox"/>
License verification sent to the Board from all states in which you have ever held any medical and/or other professional licenses. Use License Verification Form if needed.	<input type="checkbox"/>	<input type="checkbox"/>
Supporting documentation of any legal name change sent to the Board.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of medical diploma or letter from medical school, dated on or after your graduation date, sent to the Board.	<input type="checkbox"/>	Completed via FCVS
Postgraduate Training Verification Form sent to the Board from all programs you attended in the U.S. or Canada, <u>only if applicable</u> . <i>*This form is not to be completed by the program you are entering - ask your program to submit the Postgraduate Training Program Certification form.</i>	<input type="checkbox"/>	Completed via FCVS
Copy of ECFMG Certificate (if applicable) sent to the Board.	<input type="checkbox"/>	Completed via FCVS
ECFMG Certification Status Report (if applicable) sent to the Board.	<input type="checkbox"/>	Completed via FCVS