

PERMANENT LICENSURE APPLICATION CHECK LIST

After completing the online uniform application for Iowa licensure, you are responsible for submitting certain documents as part of the application. Use this checklist to ensure that you are submitting the appropriate documents for permanent licensure. The check list indicates the requirements for those who are using the Federation Credentials Verification Service (FCVS) and for those not using FCVS. Follow the list that applies to you.

	NOT using FCVS to verify credentials	Using FCVS to verify credentials
Completed Uniform Application (UA)-Application Part 1.	<input type="checkbox"/>	<input type="checkbox"/>
Completed Application Addendum-Application Part 2 through the board's online services website at www.medicalboard.iowa.gov .	<input type="checkbox"/>	<input type="checkbox"/>
Affidavit and Authorization for Release of Information form sent to the Board	<input type="checkbox"/>	<input type="checkbox"/>
State Licensure Verification Form #1 sent to the Board from all states in which you have ever held any medical and/or other professional licenses	<input type="checkbox"/>	<input type="checkbox"/>
Supporting documentation of any legal name change sent to the Board	<input type="checkbox"/>	Completed via FCVS
Copy of medical diploma sent to the Board	<input type="checkbox"/>	Completed via FCVS
Translation of medical diploma, if applicable		
*Medical Education Verification Form #2 sent to the Board from all medical schools attended	<input type="checkbox"/>	Completed via FCVS
*Copy of ECFMG Certificate (if applicable) sent to the Board	<input type="checkbox"/>	Completed via FCVS
*Postgraduate Training Verification Form #3 sent to the Board from all programs you attended <u>in</u> the U.S. or Canada	<input type="checkbox"/>	Completed via FCVS
*Fifth Pathway Form #4 (if applicable) sent to the Board from the medical school and institution - include a copy of your diploma (must be sealed by your school)	<input type="checkbox"/>	Completed via FCVS
Examination Transcripts sent to the Board	<input type="checkbox"/>	Completed via FCVS
*ECFMG Status Report (if applicable) sent to the Board	<input type="checkbox"/>	Completed via FCVS

Expedited Endorsement

If you qualify for the expedited endorsement process you **do not** need to submit the items with an asterisk by them. Use Expedited Endorsement Eligibility Form to determine if you qualify.