



Fields of Opportunities

STATE OF IOWA

TERRY E. BRANSTAD  
GOVERNOR  
KIM REYNOLDS  
LT. GOVERNOR

IOWA BOARD OF MEDICINE  
MARK BOWDEN  
EXECUTIVE DIRECTOR

IOWA BOARD OF MEDICINE  
400 SW EIGHTH STREET - SUITE C  
DES MOINES, IOWA 50319  
MARCH 1-2, 2012 BOARD MEETING

OPEN MINUTES

**MARCH 1, 2012, THURSDAY:**

**MEMBERS PRESENT** Siroos Shirazi, M.D., Chair  
Jeff Snyder, M.D., Vice Chair  
Colleen Stockdale, M.D., Secretary  
Tom Drew  
Analisa Haberman, D.O.  
Greg Hoversten, D.O.  
Joyce Vista-Wayne, M.D.

**MEMBERS ABSENT:** Diane Clark  
Ambreen Mian  
Hamed Tewfik, M.D.

**STAFF PRESENT:** Mark Bowden, Executive Director  
Kent Nebel, Director of Legal Affairs  
John Olds, M.D., Medical Advisor  
Russell Bardin, Chief Investigator  
Brandi Allen, Investigator  
Aaron Kephart, Investigator  
Ed Knapp, Investigator  
Cathy McCullough, Investigator  
Dave McGlaughlin, Investigator  
James Machamer, Investigator  
David Schultz, Investigator  
Mary Knapp, Enforcement Monitoring  
Shantel Billington, Enforcement Monitoring  
Deb Anglin, Coordinator, Iowa Physician Health Program  
Patti Rix, Case Manager, Iowa Physician Health Program  
Kari Rolls, Administrative Assistant  
Julie Bussanmas, Assistant Attorney General

**Siroos Shirazi, M.D., called the meeting to order at 12:17 p.m.**

**At 12:18 p.m., on a motion by Colleen Stockdale, M.D., seconded by Tom Drew, all members present voted to meet in a closed session, pursuant to Iowa Code Section 21.5(1)(a). Tom Drew, Analisa Haberman, D.O., Greg Hoversten, D.O., Siroos Shirazi, M.D., Jeff Snyder, M.D., Colleen Stockdale, M.D., and Joyce Vista-Wayne, M.D., all voted aye in a roll call vote to approve the motion. At 5:27 p.m., while still in a closed session, all members present voted in favor of a motion by Colleen Stockdale, M.D., seconded by Tom Drew, to meet in an open session. In the open session, the Board:**

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted to **accept** the combined Statement of Charges and Settlement Agreement for William D. Heggen, M.D., on file 02-2011-422. Tom Drew recused.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted to **accept** the combined Statement of Charges and Settlement Agreement for Stuart K. Lehr, M.D., on file 02-2011-423. Tom Drew recused.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 03-2011-374.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted to **file Statement of Charges** against Frank Butera, M.D., on file 02-2009-300. Joyce Vista-Wayne, M.D., recused.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted to **leave open** file 02-2011-717. Joyce Vista-Wayne, M.D., recused.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 02-2010-002.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 02-2011-001.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 02-2009-606.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 02-2010-087.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to close file 02-2010-382 with **no formal action**.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **affirm** its original decision to close file 02-2010-464, with no formal disciplinary action.

On a motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to **leave open** file 03-2011-134.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted to close file 01-2011-038 with **no formal action**. Colleen Stockdale, M.D., recused.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted to **leave open** file 02-2011-214. Tom Drew recused.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 02-2011-210.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 03-2010-518.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted to close file 02-2011-037 with **no formal action**. Joyce Vista-Wayne, M.D., recused.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 02-2008-442. Joyce Vista-Wayne, M.D., recused.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 03-2008-498.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 02-2011-270.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **file Statement of Charges** against Kent Van Why, M.D., on file 02-2012-072.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted unanimously to **leave open** file 03-2008-498.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted unanimously to **leave open** file 03-2011-024.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted unanimously to **leave open** file 03-2010-517.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted unanimously to **affirm** its original decision to close file 02-2010-183, with no formal disciplinary action.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted unanimously to close file 02-2011-500 with **no formal action**.

On a motion by Tom Drew, seconded by Analisa Haberman, D.O., the Board voted to close file 02-2009-291 with **no formal action**. Joyce Vista-Wayne, M.D., recused.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted unanimously to **affirm** its original decision to close file 02-2011-367, with no formal disciplinary action.

On a motion by Joyce Vista-Wayne, M.D., seconded by Jeff Snyder, M.D., the Board voted to **leave open** files 02-2008-449 & 02-2010-488. Greg Hoversten, D.O., recused.



**David Schultz, Investigator  
Kari Rolls, Administrative Assistant  
Amy Snowden, Intern  
Julie Bussanmas, Assistant Attorney General**

**Siroos Shirazi, M.D., resumed the open session at 8:01 a.m. Friday, March 2, 2012.**

Kent Nebel, Director of Legal Affairs, introduced Amy Snowden, a student at Drake University Law School, to the Board. Amy will serve an internship for the agency and is interested in learning about the administrative law process and its application for this health professions licensure board.

**At 8:02 a.m., on a motion by Colleen Stockdale, M.D., seconded by Tom Drew, the meeting moved into closed session, pursuant to Iowa Code Section 21.5(1)(a). Tom Drew, Analisa Haberman, D.O., Greg Hoversten, D.O., Siroos Shirazi, M.D., Jeff Snyder, M.D., Colleen Stockdale, M.D., and Joyce Vista-Wayne, M.D., all voted aye in a roll call vote. At 8:29 a.m., while still in a closed session, all members present voted in favor of a motion by Tom Drew, seconded by Colleen Stockdale, M.D., to meet in an open session.**

#### **OPEN SESSION/PUBLIC MEETING**

**MEMBERS PRESENT:** Siroos Shirazi, M.D., Chair  
Jeff Snyder, M.D., Vice Chair  
Colleen Stockdale, M.D., Secretary  
Tom Drew  
Analisa Haberman, D.O.  
Greg Hoversten, D.O.  
Joyce Vista-Wayne, M.D.

**MEMBERS ABSENT:** Diane Clark  
Ambreen Mian  
Hamed Tewfik, M.D.

**STAFF PRESENT:** Mark Bowden, Executive Director  
Kent Nebel, Director of Legal Affairs  
John Olds, M.D., Medical Advisor  
Russell Bardin, Chief Investigator  
Mary Knapp, Enforcement Monitor  
Shantel Billington, Enforcement Monitor  
Deb Anglin, Coordinator, Iowa Physician Health Program  
Amy Van Maanen, Director of Licensure  
Amy Snowden, Intern  
Aaron Kephart, Investigator  
Brandi Allen, Investigator  
Cathy McCullough, Investigator  
Dave McGlaughlin, Investigator  
David Schultz, Investigator  
Rachel Davis, Licensing Assistant  
Amanda Moore, Licensure Specialist

**Teena Turnbaugh, Administrative Secretary  
Julie Bussanmas, Assistant Attorney General**

**GUESTS:**

**Heidi Goodman, Iowa Medical Society  
Leah McWilliams, Iowa Osteopathic Medical Association  
Lorinda Inman, Iowa Board of Nursing  
Mary Parks, Iowa Board of Nursing**

**Siroos Shirazi, M.D., called the open session/public meeting to order at 8:32 a.m.**

**Approval of Agenda and Acknowledgement of Absent Board Members**

Dr. Shirazi requested approval of the agenda and acknowledged that Board members, Diane Clark, Ambreen Mian, and Hamed Tewfik, M.D., were absent.

**On a motion by Joyce Vista-Wayne, M.D, seconded by Colleen Stockdale, M.D., all Board members present voted to approve the agenda.**

**Approval of Minutes**

**On a motion by Colleen Stockdale, M.D., seconded by Analisa Haberman, D.O., all Board members present voted to approve the following minutes:**

Open and closed minutes for June 2-3, 2011, Board meeting  
Open and closed minutes for July 28-29, 2011, Board meeting  
Closed minutes for September 22-23, 2011, Board meeting  
Open and closed minutes for October 13, 2011, Board teleconference  
Open and closed minutes for November 17-18, 2011, Board meeting  
Open and closed minutes for December 1, 2011, Board teleconference  
Open and closed minutes for December 8, 2011, Board teleconference  
Open and closed minutes for January 12-13, 2012, Board meeting  
Open and closed minutes for January 31, 2012 Board teleconference  
Open and closed minutes for February 9, 2012 Board teleconference

**Opportunity for Public Comments and Chair's Report**

There were no public comments or chair's report.

**Executive Director's Report**

Legislation: The "funnel" deadline was February 24, 2012. Most bills must be passed by a committee by this date to be considered for further action I this session of the Legislature. The following bills could affect the Board:

House File 2199 – The bill would require administrative agencies, such as the Board of Medicine, to hold rulemaking hearings throughout Iowa via the Iowa Communications Network (ICN) and at specific locations in some cases. It would also require a concise statement of the principle reasons for and against a rule.

House File 2257 – The bill would prevent professional licensing boards from considering deferred judgments in felony cases when determining if a licensee should be investigated or an applicant licensed. Historically, the Board has looked at all aspects of an applicant's criminal history and the underlying

facts and circumstances of such history. The Attorney General's Office, which opposed the bill, argues the legislation would be a step backward as the Board of Medicine (and other health professions licensing boards) already considers this type of information. Bowden discussed the bill with legislative committee members and explained how the Board uses information on a licensee or applicant's criminal history, including deferred judgments and acquittals.

Heidi Goodman, of the Iowa Medical Society, stated the original language of HF 2257 included misdemeanors, in addition to, felony cases.

Julie Bussanmas, assistant attorney general, said HF 2433, a related bill involving expunging deferred judgments, was introduced to the House and amended. The amendment would remove language that would prohibit the Board from using the underlying facts of a deferred judgment, which is a positive move.

Senate File (SF) 2154 - This bill places the practice of naturopathy under the Board of Medicine. The bill will not pass this session; however, discussion will continue.

SF 2185 would decrease the supervisory ratio from two to five for physicians who supervise physician assistants. Bowden provided information to the legislative committee, noting there are few administrative rules defining the expectations for physicians who supervise physician assistants. It was noted that Iowa is one of four states that have a separate physician assistant board. In most states, medical boards regulate physician assistants.

Senate Study Bill (SSB) 3114 – This bill would be amended to move regulation of polysomnographic technologists from the Board of Medicine to the Board of Respiratory Care. In many states, the polysomnography technologists are under the Board of Respiratory Care.

Bowden reported that staff reviewed the status of the agency's budget at six months. Expenses and incomes are on track.

Bowden said the Department of Administrative Services has provided more guidance on per diem payments for Board members. Board members should receive a per diem payment for teleconference meetings, subcommittee meetings, public rules meetings, and regular Board meetings and activities. A per diem is paid on a daily basis, not per activity. Should a Board member be involved in several meetings on one day, he would receive the daily per diem of \$50.

Bowden said staff is looking at an independent file server for distribution of Board materials. It would provide quicker, easier access to board material, and improve the delivery system. The server could be in place by this summer or fall.

Amy VanMaanen, project manager, and Steve Ervin, IT technical support, continue to work on the new licensure database project. This project has been drawn out, in part, due to additional work the agency has requested. The project is expected to be completed by the end of 2012.

### **Administrative Rules**

#### **Notice of Intended Action: Amendments to update licensure rules, Chapters 9, 10, 11**

The amendments to the licensure rules in 653 Iowa Administrative Code Chapters 9, 10, 11, would remove language no longer in effect, make language consistent with how other laws and rules read, and clarify information. There is no change of fees involved.

IMS applauded Amy VanMaanen, director of licensure, for the excellent rewrite of the amendments to clarify applicability of end of life and chronic pain primary care.

**On motion by Colleen Stockdale, M.D., seconded by Greg Hoversten, D.O., the Board voted unanimously to file the Notice of Intended Action to update licensure rules, Chapters 9, 10, 11.**

### **Discussion: Amendments on mandatory reporting, Chapter 22**

The Executive Committee (EC) discussed adding certain mandatory reporting requirements, ranging from serious criminal acts to possible hospital disciplinary acts or disciplinary action taken by another licensing authority. The agency routinely does not receive information of this type of action until a renewal application is completed. The agency finds out about the criminal charges, hospital disciplinary actions, or disciplinary actions taken by another state licensing authority sometimes 18 to 22 months after the incident occurred. The EC discussed the mandatory reporting rules and determined no changes were necessary at this time. The EC did ask Kent Nebel, director of legal affairs, to prepare a mandatory reporting requirement for hospital disciplinary actions. The concern is that the agency is not receiving reports from hospitals or hospital staff on physician's disciplinary actions. The EC recommended to the Board that if a physician has been subject to serious disciplinary action by a hospital, it is that physician's responsibility to report the action to the Board.

No action was taken at this time.

### **Discussion: Amendments on grounds for discipline, Chapter 23**

The amendment to Chapter 23 would complement changes in Chapter 22.

No action was taken.

### **Update on Chapter 25, Contested Case Hearing Process**

On February 15, 2012, the rules for Chapter 25, Contested Case Hearings, became effective. This rule provided the ability for testimony via video conferencing at the discretion of the Board.

The agency continues to receive information requests about the new continuing medical education requirements for chronic pain management and end-of-life care. Bowden has presented to several groups the reasons for the rule changes, and the recent amendments to Chapter 13 regarding the diagnosis and treatment of chronic pain. He is encouraging physicians to use contracts, drug screens, and the prescription monitor program routinely in diagnosing and treating chronic pain patients.

It was noted that IMS and IOMA are offering classes on chronic pain management.

### **Ad-Hoc Board Committee Reviewing 653 IAC Chapter 24 Complaints and Investigations Update**

The Ad-Hoc Board Committee reviewing 653 IAC Chapter 24, Complaints and Investigations, met on Wednesday, February 29, 2012, at the agency's office. The committee reached a consensus that Kent Nebel should draft new letters that are sent to physicians who are the target of a complaint. These letters would cover the various conclusions the Board draws about complaints. On Wednesday, April 18, 2012, at 4:00 p.m., the Ad-Hoc Board Committee will hold a stakeholders meeting at the Iowa Board of Medicine office, 400 SW 8<sup>th</sup>, Suite C, Des Moines. More information will be forthcoming on the Board of Medicine public website, <http://www.medicalboard.iowa.gov>.

## **Federation of State Medical Boards (FSMB)**

### **1. Board delegation to April 26-28, 2012, annual meeting**

FSMB awarded the agency three scholarships for Board members and staff to attend the April 26-28, 2012, FSMB meeting in Fort Worth, Texas. Those receiving the scholarships were Diane Clark, public Board member, Dr. Shirazi, voting delegate, and Mark Bowden, executive director. Russell Barden, chief investigator, will attend the FSMB meeting to complete his certification as a medical board investigator. Amy VanMaanen, director of licensure, will attend to participate in discussions on maintenance of licensure and uniform licensure applications. Bowden noted that the FSMB dues are \$2,000 per year. The three scholarships are valued at \$6,000.

Deb Anglin, coordinator of the Iowa Physician Health Program, will attend the Federation of State Physician Health Programs annual meeting on April 23-26, 2012, in Fort Worth, Texas. This meeting coincides with the annual FSMB meeting.

Dr. Shirazi stated that Bowden is a candidate for the secretary of the Administrators in Medicine, a national organization of state medical board executives. On April 25, 2012, Shirazi, Bowden, and VanMaanen will attend the Administrators in Medicine meeting, which precedes the annual FSMB meeting.

### **2. Resolutions before House of Delegates**

Resolutions submitted to the FSMB delegates meeting were shared with the Board. As the formal delegate for the Iowa Board, Dr. Shirazi will vote on the resolutions. Any comments on the resolutions can be sent to Bowden and he will share them with Dr. Shirazi.

### **3. Elements of a State Medical and Osteopathic Board**

The FSMB has updated the Elements of a Modern State Medical and Osteopathic Board document. The document is “a must read” for Board members. The FSMB provides guidance to state boards. The Iowa Board’s, previous director Ann Mowery, and other state boards had significant roles in helping shape the initial document. The Board has put the best practices into place, discovering and adopting what works well. As an example, Dr. Shirazi expressed concern regarding Board hearings. Presently, the Board is the jury, prosecutor, and judge. The Elements document models a separate indictment body of the Board, with the remaining Board members rendering judgment. Bowden informed Board members that the current process is in the law and if changes were to take place, it would have to go through the legislative process. To seek a change in the 2013 legislative session, the paperwork would need completed by fall.

### **4. Request for OIG, U.S. Department of Health and Human Services, to Evaluate Effectiveness of State Medical Boards**

The Board received a copy of a letter sent by U.S. Senator Charles Grassley, R-Iowa, and two other U.S. senators to the Office of the Inspector General of the U.S. Department of Health and Human Services to request the department resume a practice of routinely evaluating state medical boards. The practice had occurred until about 15 years ago. The request resulted, in part, by press accounts that continue to come up across the country as to how effective state medical boards are. A report prepared by a public watchdog group, Public Citizen, suggests that state medical boards are not as aggressive as they should be in taking disciplinary action against physicians who have had actions taken against their hospital privileges. Public Citizen collated information on hospital reports to the National Practitioner Data Bank

and then looked at state board actions against the physicians. They believe the state boards should take more disciplinary actions against physicians who have had hospital privileges restricted, revoked, or suspended. Public Citizen's latest report on state board discipline was distributed to Board members in March 2011. The group's new report will be released later this spring. According to the 2011 report, Iowa is in the top ten states that had the best record for taking disciplinary action against physicians who have their hospital credentialing privileges restricted, revoked or suspended. State boards, including Iowa, and the Federation of State Medical Boards, have expressed concern that Public Citizen's conclusions are flawed because Public Citizen cannot take into account confidential reprimands, or connect disciplinary action against a licensee may have resulted for reasons other than the hospital discipline. Bowden spoke to Senator Grassley's office to express concern that Senator Grassley signed a letter that casted a shadow on state medical boards' effectiveness. Bowden said agency staff would take a closer look at the National Practitioner Data Bank reports filed by Iowa hospitals to determine how the Iowa Board handled those cases at the time.

### **Legal Update**

Julie Bussanmas, assistant attorney general, updated the Board on legal matters.

### **Enforcement Update**

Russell Bardin, chief investigator, said more effort would be put into monitoring physicians who are under Board orders. With the new position (monitoring coordinator), the agency is able to do more drug-screening tests over the weekend and will be able to spend more time with practice monitors to strengthen accountability. Bardin noted that patient satisfaction surveys, heretofore handled by the physician under monitoring, could now be handled by the office to ensure impartial and accurate results.

### **Iowa Physician Health Program**

Deb Anglin, program coordinator, said there are 76 participants in the Iowa Physician Health Program. She noted that the majority of the physicians involved are in family practice and internal medicine.

### **Board Member Training Module**

During each Board meeting, staff will do a presentation on how the Board's office works. The goal is to provide more information to the public. Following the Board meeting, the presentation will be available on the Board's website at <http://www.medicalboard.iowa.gov>.

A presentation by Kent Nebel, director of legal services, provided information regarding the Board's Letters of Warning and Letters of Education. The Board has sent Letters of Warning and Letters of Education to licensees for many years. State law allows the Board to issue a Letter of Warning or Letter of Education if the Board concludes there is not probable cause to file disciplinary charges. The Letter of Warning or the Letter of Education is a confidential and informal communication between the Board and licensee. The letters are not disciplinary actions and are not public documents.

The criteria the Board may utilize in determining whether there is probable cause to take disciplinary action:

- Is there a clear violation of the laws or the rules?
- Does the physician have a significant investigative history that raises serious concerns about his ability to practice medicine in a competent and safe manner?
- Has the physician engaged in a pattern of unprofessional or disruptive behavior?
- Are there serious quality of care cases that include severe patient harm, a pattern of inappropriate

- treatment, or serious medical errors?
- Has there been serious criminal conduct by the licensee in question?
  - Has the licensee engaged in substance abuse or other impairment that significantly causes impact to the licensee's ability to practice medicine in a competent and safe manner?
  - Has the licensee engaged in sexual misconduct, severe unprofessional conduct, or disruptive behavior?
  - Has the licensee been subject to disciplinary action by another licensing authority?

If the physician meets any of the above criteria, the Board can initiate a formal disciplinary action by filing charges. However, if the Board thinks there has been a problem but it does not rise to the level of formal disciplinary action, the physician can be issued a Letter of Warning or Letter of Education.

Statistics of the Board shows that the Board issues 85 to 95 Letters of Warning or Letters of Education per year.

## **Licensure Update**

### **1. Action Item: Approval of the declaration of cooperation for participants in the Midwest Licensure Portability ARRA grant project**

This grant project explored the potential for a multiple-state expedited endorsement project. As a result of the project, a declaration of cooperation is being presented to the participating Boards for approval. State boards involved are Wisconsin, Minnesota, Illinois, Michigan, Indiana, Missouri, Kansas, and Iowa. The declaration of cooperation does not bind the Board to anything except to be a participant.

**On a motion by Analisa Haberman, D.O., seconded by Jeff Snyder, M.D., the Board voted to approve the declaration of cooperation for the Midwest License Portability ARRA grant project.**

### **2. Uniform Application**

Amy Van Maanen, director of licensure, gave a short presentation on the FSMB's uniform application, which Iowa began using in January 2012. All physicians applying for an Iowa license, whether it is a resident, temporary, permanent, or special license, may use the uniform application. The uniform application does not apply to acupuncture. Iowa is the only state using the application for all physician licensure types. The core application has an addendum for each state, collecting state-specific information. Once completed, the core application can be sent to as many states as the physician directs. There are 20 states using the uniform application at this time.

The FSMB collects a service fee of \$50 from each applicant to use the uniform application. This service fee is a one-time fee that stays with the FSMB and is not a part of a state's licensure fee.

### **3. Maintenance of licensure**

The FSMB continues to provide information to the Iowa Board and other state boards that have expressed a willingness to take on pilot projects for maintenance of licensure. Further discussion will take place at the annual FSMB meeting in late April.

## **N. Licensure Committee Report**

The Board's Licensure Committee granted three permanent licenses, reinstated one license, and reviewed a situation that involved out of state physicians to determine if a license is required.

The committee discussed discrepancies in applications. Information as to how other states are handling discrepancies on applications will be collected. At this time, licensure will continue handling discrepancies as in the past until more information is available.

The committee also discussed physicians that hold a special license but want to change to a permanent license. This would require legislative changes.

**The public session concluded at 9:55 a.m.**

**At 10:08 a.m., on a motion by Colleen Stockdale, M.D., seconded by Tom Drew, the meeting moved into a closed session, pursuant to Iowa Code Section 21.5(1)(a). Tom Drew, Analisa Haberman, D.O., Greg Hoversten, D.O., Siroos Shirazi, M.D., Jeff Snyder, M.D., Colleen Stockdale, M.D., and Joyce Vista-Wayne, M.D., all voted aye in a roll call vote. At 12:02 p.m., while still in a closed session, all members present voted in favor of a motion by Colleen Stockdale, M.D., and Tom Drew, to meet in an open session.**

**The meeting adjourned at 12:02 p.m.**

**Kari Rolls, administrative assistant, and Teena Turnbaugh, secretary, respectfully submit these minutes.**